

# WDS Scientific Committee Workload Estimate

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Estimates provided below represent the basic involvement from each WDS Scientific Committee (WDS-SC) member in a year. The WDS-SC Chair and the two Vice-chairs are expected to have a stronger commitment and their workloads may be significantly higher. Since there is a trend to conduct more work online, it might result in more virtual meetings than outlined below; however, this is not expected to increase the overall total workload.

## Attending Meetings

The WDS-SC meets regularly to develop strategic priorities and oversee the work of the WDS-IPO and WDS-ITO.

WDS-SC members each year are thus expected to:

- Attend one face-to-face meeting:  $3 \times 8 = \mathbf{24 \text{ hours per annum}}$  (including travel for 3 days of meetings)
- Attend one virtual meeting:  $3 \times 3.5 = \mathbf{10.5 \text{ hours per annum}}$  (meetings are split over approximately 3 days)
- Attend monthly teleconferences:  $1.5 \times 10 = \mathbf{15 \text{ hours per annum}}$  (2 hours per month; replaced by meetings twice per year)
- Preparation time for meetings (reading documents): **12 hours per annum**

## Working Groups (WGs)

WDS-SC members provide intellectual and technical support for WDS. At least one WDS-SC member must co-chair each WDS WG. WDS-SC members may also be contributing members of WDS WGs or other (joint) WGs in which WDS is a stakeholder, such as joint WGs with the Research Data Alliance or CODATA. Chairing and contributing to a WG often represents a significant workload.

- Chairing one WG: 1 to 2 hours every two weeks (**24 to 48 hours per annum**)
- Contributing to one WG: 1 to 2 hours every four weeks (**12 to 24 hours per annum**)

## Representing WDS at Other Meetings

All WDS-SC members represent WDS when they attend relevant meetings. This should not be a significant additional workload—other than preparation time estimated below—because these activities are expected to build on synergies with existing professional activities.

- SC members: **16 to 32 hours per annum**
- WG Chairs: **32 to 48 hours per annum**

## Total Workload

Maximum workload figures are applicable to SC members who are heavily involved in and/or chairing more than one WDS WG, in addition to the general WDS-SC workload.

- **SC members: Up to 120 hours per annum** (including 3 days of availability to travel to meetings)
- **WGs Chairs: Up to 160 hours per annum** (including 3 days of availability to travel to meetings)